

	<h2>HOTEL RESERVATION</h2>	<b>Deadline</b> Immediate
<b>Attention: Kang Biru, Marina Mandarin Singapore</b>		<b>Email: <a href="mailto:biru.kang@meritushotels.com">biru.kang@meritushotels.com</a></b>

## TO MAKE A RESERVATION, SIMPLY LOG ON TO:

<https://aws.passkey.com/go/REIWAsia2017>

Hotel Marina Mandarin Singapore	Category	Room Rate (Single room) (SGD)	Breakfast per person	In Room Internet access
Deluxe Room (Single)	★★★★★	\$260.00++	√	√

*++ room rates are subject to 10% service charge and 7% goods & service tax*

Rates quoted are for Marina Mandarin Singapore and applicable for this event only. **Room rates are subject to 10% service charge and 7% GST.**

### BOOKING TERMS & CONDITIONS

- In the event that your travel dates change after booking, please notify Marina Mandarin Singapore 7 days prior to arrival.
- Credit card details are required to confirm room reservations.
- Request for early check-in and late check-out are subject to room availability.
- The official hotel check-in time is 2.00pm and the check-out time is at 12.00 noon.
- Late checkout till 6.00pm is chargeable at 50% of a full room's rate and full day's room charge will apply for check-out after 6.00pm, subject to room availability.
- If you are arriving in the early hours of the morning, we suggest that you reserve your room for the night before at a full day room rate to ensure that your room will be available upon check-in.

### CANCELLATION /NO SHOW POLICY

- Hotel reservations and arrangements are the sole responsibility of delegates / exhibitors / visitors. You will be responsible for all cancellation and no show charges.
- Each individual room cancellation(s) **after cut-off date**, or any no-show on the specified date of arrival or early check-out on the specified date of departure will be subject to a one hundred percent (100%) charge of the entire length of period booked. Shortening of stay will also be chargeable according to the original number of room nights booked.

*For further information, please contact:*

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 Marina Square, Singapore 039594  
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