



PARK AVENUE ROCHESTER - ROOM RESERVATION FORM
World Orphan Drug Congress Asia 2017
21 March 2017
Venue : Biopolis @ one-north, Auditorium at Matrix

Please return directly to: Sales Coordinator Tel: +65 6809 7363 Fax: +65 6809 7311 Email: pagroups@uel.sg

A. ROOM RESERVATION

| Room rates per night inclusive of 1 daily breakfast, unlimited Wi-Fi access and local calls | | |
|---|---------------------------------|---------------------------------|
| | SINGLE OCCUPANCY | DOUBLE OCCUPANCY |
| Superior (King Bedded) | <input type="checkbox"/> S\$235 | <input type="checkbox"/> S\$260 |

All rates quoted are subject to 10% service charge & prevailing government taxes, currently at 7% Goods & Services Tax. Rates are only applicable for the above stated event and are quoted in Singapore dollars. Room types / preferences are subject to availability upon receipt of completed reservation form.

Check-In Date : _____ Flight No. : _____ E.T.A : _____
 Check-Out Date : _____ Flight No. : _____ E.T.D : _____

Please complete a copy of this form for every room reservation.

B. YOUR PARTICULARS

Dr / Mr / Ms / Mdm (Please delete accordingly)

Given Name : _____ Family Name : _____
 Country : _____ Telephone : _____
 Facsimile : _____ Email : _____

Name of guest sharing room

Dr / Mr / Ms / Mdm (Please delete accordingly)

Given Name : _____ Family Name : _____

C. MODE OF GUARANTEE

Credit Card Information : Visa MasterCard American Express
 Credit Card Number : _____
 Expiry Date : _____
 Name on Card : _____ Card Holder's Signature : _____

D. TERMS & CONDITIONS

- Check-in time is 1400 hours and check-out time is 1200hours. For early check-in, a full day room rate will be levied. For late check-out, we will accommodate until 1400hours, subject to room availability.
- All room reservations must be guaranteed by major credit card. The cost of one night's accommodation must be guaranteed by credit card at the time of booking.
- Please inform us of any changes of your reservation in writing via email or fax.
- Rate is applicable for stay from **19 – 24 March 2017** (inclusive) only.
- The Hotel reserves the right to quote the next room category should the above room type is not available.
- The Hotel will not bear any bank charges incurred for during telegraphic process.

E. CANCELLATION / NO-SHOW POLCY

- In the event of any cancellation or no show within **48 hours** of the scheduled arrival date, cancellation charge equivalent to the entire duration of stay as booked and confirmed will be levied.

FOR HOTEL USE ONLY

Confirmed at Confirmation Number : _____ Unable to Confirm
 Acknowledged by : _____ Hotel Stamp : _____

Group ID: TER210317